GRAND MEADOW COUNCIL MEETING AGENDA
SEPTEMBER 12, 2022 @ 6:00 PM
GRAND MEADOW COMMUNITY CENTER

1. CALL TO ORDER
    A. Pledge of Allegiance

2. CONSENT AGENDA: All items listed shall be approved by one motion, unless removed.
    A. Approve additions & corrections to agenda
    B. Approve minutes – August regular meeting and August 22nd special meeting
    C. Approve General Fund bills $113,937.15

3. EMERGENCY COMMUNICATION UPGRADE
    A. Approval of plan - $26,882.63

4. REPORTS
    A. Library - provided
    B. Ambulance – provided
        i. Approval of By-Laws
    C. Maintenance -
    D. Police – provided
    E. Fire – provided
    F. City Administrator - provided
    G. Clerk

5. OLD BUSINESS
    A. Street Project
        i. Approve Change Order 1
        ii. Sidewalks
            1. Olson removal request
    B. Citywide cleanup
    C. Sale of edible cannabinoids
    D. SMIF Grant

6. NEW BUSINESS
    A. Approve Preliminary Levy
    B. Health Insurance
    C. City Truck – State Bid
    D. LTD Broadband
    E. Tax Assessment – Water Bills

7. RESOLUTIONS

8. OPEN FORUM – Anyone addressing the council should limit discussion to approximately 3 minutes. Council will likely place the issue on next month's agenda to fully review prior to making a decision.

9. ADJOURN

AGENDA 2.A.

Grand Meadow Council Meeting
August 8, 2022 @ 6:00pm
Grand Meadow Community Center

Present: Mayor Sandy Fenton, Councilor James Christian, Councilor Tony Warmka, Councilor Kim Hill, City Administrator Scott Kerrins, City Clerk Chris Hyrkas, Sarah Burmeister (Library), Lori Brogan (GMAAS), Chief Jim Richardson, Officer Domanic Merkel (GMPD), Travis Warmka and Joe Gehling (GMFD), Sheriff Steve Sandvik and Captain Dave Pike, Gary Anderson (ANCOM), Gretchen Mensink (Mower County Independent).

CALL TO ORDER – The monthly meeting of the Grand Meadow City Council was called to order at 6:00 p.m. followed by the Pledge of Allegiance.

CONSENT AGENDA

Motion by J. Christian, second by K. Hill to approve the consent agenda. Motion carried unanimously.

EMERGENCY SERVICES COMMUNICATIONS – D. Pike explained a grant application was submitted to the Emergency Communications Network staff at the State of Minnesota for the Grand Meadow Outdoor Systems Project, which would cost $153,615. The grant was approved and the state will provide $99,849 leaving a remaining cost of $53,765. In trying to limit costs to Grand Meadow, S. Sandvik went to the Mower County board for additional assistance and they agreed to provide $26,882.63 leaving the same amount for Grand Meadow to pay. A grant was also submitted for the communication issue in the school, which was approved at 100% for a cost of $27,431; however, that does not include the fiber optic connection into the school, which was thought to already exist and is required. The cost through Arvig would be $320 a month if $16,000 were paid up front or $750 a month with no money down. Both options would be a five-year contract. S. Sandvik stated additional funding resources were being sought. T. Warmka asked if other towns have this issue and it was answered only Lyle and Grand Meadow. The problem is caused by the topography of the two towns and requires a local enhancement. K. Hill suggested maybe the city and townships should all pay a portion, since students live in all areas. Discussion ensued if the upgrades would alleviate all communications problems within Grand Meadow including Midwest Machinery and J&S Repair. The signal heat map was reviewed showing signal strength with the proposed enhancement. Theoretically, the proposed enhancement would solve the city problem, but the school is a separate issue. There is not a 100% guarantee that radio communications will still not be diminished in certain areas with the enhancement. D. Pike suggested franchising may be option to reduce costs. J. Christian believes discussions should be held with Arvig before proceeding. S. Sandvik reminded the council of LTD's recent federal grant for installing fiber, which may be an option. It was determined discussions need to be held with the school, Arvig and LTD to gather more

information on costs and services. Motion by J. Christian, second by T. Warmka to table until next month. Motion carried unanimously. G. Anderson will provide an updated heat map extending north of State Highway 16.

REPORTS

A. Library – S. Burmeister reported printer is deteriorating quickly. The specific printer is no longer manufactured. The contract with EO Johnson expires in November and the library plans to switch to Loffler Companies, which the rest of the city is using. The library board will determine if they lease or purchase the printer.

Summer reading program went very well. Thank you letters were sent to local businesses who they partnered with for prizes.

National Night Out brought 50 youth to the library table where they gave away an assortment of items including crafts to work on until school starts.

The lease for the four public computers expires in December. Most libraries have reduced their computers by half since COVID. The plan is to purchase chrome boxes instead of leasing, which will be a cost savings of $1,200 to $1,500 per year. The only computer they will continue to lease is the Library Director laptop.

B. Ambulance – In addition to the submitted report, L. Brogan reported they are looking into remounting the older ambulance box on a new chassis. A quote was obtained from Premier Specialty Vehicles to remount the current Horton body at a cost of $150,000. They are waiting on a quote for Osage; however, that company would want to remove the current Horton components and replace it with their own, which is not thought to be advantageous, as the systems would be different and confusing to emergency personnel. In addition, vehicles would have to be maintained by two different companies. They plan to pay for it in cash or finance a small portion. T. Warmka asked how much a new ambulance cost. J. Gehling responded a brand new ambulance would cost between $245,000 and $320,000. Horton would also provide a replacement ambulance, while the current box is being reconditioned. Motion by K. Hill, second by J. Christian to allow the ambulance department to place the order with Horton. Motion carried unanimously

C. Maintenance – Tom Bleifus submitted a written report on the following:

Tree trimming was completed at Pine Lawn by Olson Tree Service.

O'Connell Excavating submitted a bid to complete the grade work in the Pheasant Run area at a cost of $14,000. S. Kerrins explained Tom reported concerns on capacity at the ponds based on the amount of rain. Discharge of the pond cannot occur until September 15th and anything prior would be an unauthorized emergency discharge. T. Warmka asked how far East the work would go and if they would seed it. S. Kerrins replied it would go all the way to the creek and some type of erosion control would be completed. Motion by T. Warmka, second by J. Christian to approve the bid from O'Connell Excavating. Motion carried unanimously.

The skid loader tires need to be replaced and the cost from J&S Repair to replace and mount is $2,000.

D. Police – In addition to the submitted report, J. Richardson reported it was a busy month with a lot of mental issues and welfare checks. The department assisted the ambulance more than usual.

T. Warmka asked if the school can notify community members of the drop off and pick up locations. J. Richardson said he would speak with Paul Besel to find out.

T. Warmka asked if the squad car was sold yet. J. Richardson replied it was sold for $13,500, but the buyer than backed out so it will be listed again.

E. Fire – Tr. Warmka reported no additions or corrections to submitted report. J. Christian thanked Travis for helping cook at National Night Out.

F. City Administrator – S. Kerrins submitted written report including the following:

The city received approval from First Farmers & Merchants State Bank Visa Community Card, which earns rewards. Cards will be issued to each department and used for all purchases where credit cards are accepted.

National Night Out was a successful event with a great turnout serving approximately 225 people and receiving $549 in donations. Thanks to everyone who helped with the event. A special thanks to Emergency Personnel for providing displays, James Christian, Elaine Iverson, Tabitha Hoffman and Travis Warmka who cooked/served and Travis for providing music. Hope to have more council and EDA members assist at the event in the future, since this is a great opportunity for community members to meet/see city leaders.

The sales tax refund case has been assigned to a specific auditor that I've been communicating with to provide information as requested.

2023 budget numbers are currently being compiled for the council's review to Establish the preliminary levy due September 30.

Violation letters have been sent to property owners including appeal instructions For yards and windmills. Those that are not resolved will require council action. The windmills have not been removed and the Mower County Commissioners and Environmental Services Department are requesting an update on the city's plan. J. Christian stated for those property owners that are not complying that we should take the next step.

G. City Clerk – Need Mayor's signature on a tobacco license.

OLD BUSINESS

A. Street Project

S. Kerrins reported that Bolton & Menk has not received the signed contracts from Pember or Ulland Brothers.

The plan is to still start the project this month, but a date has not been confirmed.

The bond sale was a success. The council will need to revise the resolution increasing the amount authorized to sell, due to the Public Facilities Authority not approving certain fees that were submitted on that loan. Motion by J. Christian, second by K. Hill authorizing the sale of general obligation improvement bonds not to exceed $3,585,000. Motion carried unanimously.

B. S. Kerrins provided the costs associated with holding a citywide cleanup. Council

directed S. Kerrins to schedule the cleanup for Saturday, September 10th.

C. S. Kerrins provided additional information provided by the League of Minnesota Cities on the sale of edible cannabinoid products. Discussion ensued on putting restrictions on the sale of these products now before someone starts to do it. J. Christian pointed out that we could do a moratorium for one year preventing the sale, but must have a legal reason. K. Hill feels we should take action now to be ahead of the game. S. Kerrins was directed to conduct research on moratorium requirements and report back to the council.

NEW BUSINESS – The city council approved holding a special meeting on Monday, August 22nd at 6:00 p.m. to Adopt the Sales Resolution of General Obligation Bonds.

RESOLUTIONS – Motion by K. Hill, second by J. Christian to Accept 2022 Donations Towards Grand Meadow City Parks. Motion carried unanimously.

OPEN FORUM

J. Richardson inquired if the council knows the size of a future sanitary sewer pond. J. Christian said the official size is not known, but additional land would need to be acquired if the pond was needed.

T. Warmka asked how the new software installation was going. S. Kerrins reported it was installed and that he and C. Hyrkas had received training on the first stage of configuring the software. T. Warmka wanted to know if we could have an accounting firm come in after a month or two of use to ensure entries are being completed correctly. S. Kerrins replied that could be done.

ADJOURN

Motion by J. Christian, second by K. Hill to adjourn the meeting. Motion carried unanimously. The time was 7:35 p.m.

AGENDA 2.A.

Grand Meadow Council Meeting
August 22, 2022 @ 6:00pm
Grand Meadow Community Center

Present: Mayor Sandy Fenton, Councilor James Christian, Councilor Kim Hill, Councilor Ryan Queensland, Councilor Tony Warmka (ZOOM), City Administrator Scott Kerrins, Mike Bubany (David Drown & Associates) and Derek Olinger (Bolton & Menk).

CALL TO ORDER – The special meeting of the Grand Meadow City Council was called to order at 6:01 p.m. followed by the Pledge of Allegiance.

2022 STREET UTILITY PROJECT

A. Resolution for the Issuance and Awarding the Sale of General Obligation Bonds

Mike Bubany provided a recap of the bond sale process and reviewed the final cash flow plan for repayment of the bond. Motion by K. Hill, second by J. Christian to approve Resolution 2022-018 Providing for the Issuance and Awarding the Sale of $3,585,000 General Obligation Improvement Bonds, Series 2022A, Pledging for the Security Thereof Special Assessments and Levying a Tax for the Payment Thereof. Motion carried unanimously.

BUILDING PERMIT

A. Yard Shed – 229 Main St S – Motion by K. Hill, second by R. Queensland to approve the permit for construction only. Motion carried unanimously. The permit was requesting removal of sidewalk, which J. Christian said needed to be an agenda item for the council's discussion. S. Kerrins informed the council this has been a question from other residents with the upcoming street project and will place on September agenda.

OPEN FORUM

S. Kerrins informed the board the Citywide Cleanup planned for September 10th needs to move to September 17th, due to the appliance recycler availability.

D. Olinger updated the board that work is scheduled to start August 29th beginning with tree removal. S. Kerrins brought forward Tom Bleifus' concern of having enough space for all the trees. D. Olinger explained the city was not responsible for this, since disposal was within the scope of work at the time of bidding.

ADJOURN

Motion by J. Christian, second by R. Queensland to adjourn the meeting. Motion carried unanimously. The time was 6:35 p.m.

AGENDA 2.C.

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	CL	#/Payroll	Notes
32895	SC	44 AUSTIN OFFICE PRODUCTS	82.28	8/22	08/15/22	CL	8340	82.28
32896	SC	54 BAKER & TAYLOR JA Major's	79.13	8/22	08/15/22	CL	8331	79.13
32897	SC	1094 BOLTON & MENK, INC	39635.00	8/22	08/15/22	CL	8342	39635.00
32898	SC	1190 CARDMEMBER SERVICES	2024.40	8/22	08/15/22	CL	8350	2024.40
32899	SC	154 COMMUNITY UTILITY	151.27	8/22	08/15/22	CL	8339	136.27
						CL	8347	15.00
32900	SC	1365 Domanic Merkel	17.16	8/22	08/15/22	CL	8363	17.16
32901	SC	1240 DRIESSEN WATER INC.	37.45	8/22	08/15/22	CL	8357	37.45
32902	SC	1067 EO JOHNSON BUSINESS TECHNOLOGIES	47.00	8/22	08/15/22	CL	8334	47.00
32903	SC	236 EVANS PRINTING & PUBLISHING	1185.00	8/22	08/15/22	CL	8362	1185.00
32904	SC	1109 FREEBORN-MOWER COOPERATIVE SERVIC	4099.01	8/22	08/15/22	CL	8343	4099.01
32905	SC	982 GALE/CENGAGE LEARNING	175.89	8/22	08/15/22	CL	8346	175.89
32906	SC	313 GOPHER STATE ONE CALL	12.15	8/22	08/15/22	CL	8354	12.15
32907	SC	352 HOUSE CHEVROLET	106.76	8/22	08/15/22	CL	8337	106.76
32908	SC	1219 LRS OF MINNESOTA	293.42	8/22	08/15/22	CL	8356	293.42
32909	SC	503 MIDWEST TAPE	217.67	8/22	08/15/22	CL	8332	46.48
						CL	8335	114.96
						CL	8345	56.23
32910	SC	519 MISSISSIPPI WELDERS SUPPLY CO.	19.53	8/22	08/15/22	CL	8353	19.53
32911	SC	465 MN. ASSOCIATION OF SMALL CITIE	657.15	8/22	08/15/22	CL	8352	657.15
32912	SC	543 NCPERS - MINNESOTA	80.00	8/22	08/15/22	CL	8361	80.00
32913	SC	962 ON SITE SANITATION	145.50	8/22	08/15/22	CL	8351	145.50
32914	SC	618 ON-SITE COMPUTERS	1716.53	8/22	08/15/22	CL	8348	1716.53
32915	SC	696 ROCHESTER TELECOM SYSTEMS,INC.	6.64	8/22	08/15/22	CL	8341	6.64
32916	SC	1186 SGI AG SERVICES	162.50	8/22	08/15/22	CL	8338	162.50
32917	SC	1239 SHELL FLEET PLUS	1771.41	8/22	08/15/22	CL	8359	1771.41
32918	SC	725 SOUTHEASTERN LIBRARIES COOP	542.45	8/22	08/15/22	CL	8333	542.45
32920	SC	201 THE DINER	961.16	8/22	08/15/22	CL	8344	961.16
32921	SC	861 VERIZON WIRELESS	329.32	8/22	08/15/22	CL	8349	289.31
						CL	8358	40.01
32922	SC	876 WASTE MANAGEMENT	1336.68	8/22	08/15/22	CL	8355	1336.68
32923	SC	837 ACE HARDWARE	44.98	8/22	08/23/22	CL	8360	44.98
32924	SC	21 AMAZON.COM CREDIT	31.12	8/22	08/23/22	CL	8366	31.12
32925	SC	463 MAGUIRE IRON, INC.	1683.00	8/22	08/23/22	CL	8368	1683.00
32928	SC	37 ARAMARK	34.57	8/22	08/26/22	CL	8377	34.57
32929	SC	346 ARVIG	639.66	8/22	08/26/22	CL	8381	515.60
						CL	8382	124.06
32930	SC	44 AUSTIN OFFICE PRODUCTS	11.16	8/22	08/26/22	CL	8373	11.16
32931	SC	59 BAUDOIN OIL COMPANY	1317.44	8/22	08/26/22	CL	8369	1317.44
32932	SC	1356 Canon Financial Services, Inc.	144.92	8/22	08/26/22	CL	8375	144.92
32933	SC	1367 Emergency Services Marketing Corp	3137.00	8/22	08/26/22	CL	8379	3137.00
32934	SC	1193 GALLS LLC DBA UNIFORMS UNLIMITED	253.47	8/22	08/26/22	CL	8380	253.47
32935	SC	328 HAWKINS, INC	20.00	8/22	08/26/22	CL	8378	20.00
32936	SC	401 J & S REPAIR, INC.	27.24	8/22	08/26/22	CL	8376	27.24
32937	SC	486 MEADOW AREA CHIROPRACTIC	80.00	8/22	08/26/22	CL	8374	80.00
32938	SC	513 MINNESOTA DEPARTMENT OF HEALTH	1185.84	8/22	08/26/22	CL	8372	1185.84
32939	SC	617 OLSON TREE & SERVICES, INC	3900.00	8/22	08/26/22	CL	8370	3900.00
32940	SC	1239 SHELL FLEET PLUS	1503.01	8/22	08/26/22	CL	8371	1503.01

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	CL	#/Payroll Notes	
32943	SC	1131 ROSCO'S REPAIR	560.45	8/22	08/30/22	CL	8384	560.45

Claims Total # of Checks: 44 Total: 70466.32

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Payroll

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	CL #/Payroll Notes
-83566	P	5 THOMAS N. BLEIFUS	1854.83	8/22	08/12/22	
-83565	P	8 LORI A. BROGAN	655.36	8/22	08/12/22	
-83564	P	105 SARAH BURMEISTER	1227.57	8/22	08/12/22	
-83563	P	128 Susan K Baldus	86.34	8/22	08/12/22	
-83562	P	134 Kylie L. Fenton-Musel	36.85	8/22	08/12/22	
-83561	P	150 Kaleb L. Fish	567.85	8/22	08/12/22	
-83560	P	M TIFFANY GRONVOLD	198.55	8/22	08/12/22	
-83559	P	106 CHRISTINE HYRKAS	1270.20	8/22	08/12/22	
-83558	P	127 Debra Hershberger	549.23	8/22	08/12/22	
-83557	P	82 SCOTT KERRINS	1915.13	8/22	08/12/22	
-83556	P	137 DOMANIC S. MERKEL	1373.47	8/22	08/12/22	
-83555	P	27 JAMES W. RICHARDSON	2027.96	8/22	08/12/22	
-83554	P	91 CAMERON J TURNER	1341.50	8/22	08/12/22	
-83553	P	FIT EFTPS	3860.63	8/22	08/12/22	
-83552	P	MINNESOTA SIT MINNESOTA REVENUE	669.00	8/22	08/12/22	
-83551	P	PERA PERA	3072.92	8/22	08/12/22	
-83550	P	5 THOMAS N. BLEIFUS	1880.00	8/22	08/26/22	
-83549	P	8 LORI A. BROGAN	807.61	8/22	08/26/22	
-83548	P	105 SARAH BURMEISTER	1154.22	8/22	08/26/22	
-83547	P	134 Kylie L. Fenton-Musel	28.25	8/22	08/26/22	
-83546	P	150 Kaleb L. Fish	147.76	8/22	08/26/22	
-83545	P	14 JOE J. GEHLING	115.44	8/22	08/26/22	
-83544	P	M TIFFANY GRONVOLD	190.47	8/22	08/26/22	
-83543	P	106 CHRISTINE HYRKAS	1438.98	8/22	08/26/22	
-83542	P	127 Debra Hershberger	517.88	8/22	08/26/22	
-83541	P	129 Paul E Johnson	284.52	8/22	08/26/22	
-83540	P	82 SCOTT KERRINS	1915.13	8/22	08/26/22	
-83539	P	137 DOMANIC S. MERKEL	1475.92	8/22	08/26/22	
-83538	P	111 LYNNEA OLSON	380.10	8/22	08/26/22	
-83537	P	27 JAMES W. RICHARDSON	2027.96	8/22	08/26/22	
-83536	P	91 CAMERON J TURNER	1320.17	8/22	08/26/22	
-83535	P	102 ROBERT WORLTON	274.72	8/22	08/26/22	
-83534	P	FIT EFTPS	4160.40	8/22	08/26/22	
-83533	P	MINNESOTA SIT MINNESOTA REVENUE	690.00	8/22	08/26/22	
-83532	P	PERA PERA	3238.21	8/22	08/26/22	
32894	P	142 CATHERINE G. PAUL	106.20	8/22	08/12/22	
32926	P	65 KATHLEEN M BERGE	304.75	8/22	08/26/22	
32927	P	132 Chris Gerber	304.75	8/22	08/26/22	

Payroll Total # of Checks: 38 Total: 43470.83

Grand Total # of Checks: 82 Total: 113937.15

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P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

AGENDA 3.A.

Grand Meadow Public Library Report for City Council September 2022

The Library Board of Trustees met on August 3.

The Board agreed to purchase a new printer/copier and get a maintenance contract through Loffler.

Our children's shelving is broken and not repairable. After a lengthy discussion regarding a solution, we decided we will be sending out letters asking for donations to local businesses and influential people to help pay for the new shelving.

Earlier this year, SELCO hired a consulting firm to conduct a series of interviews regarding all libraries within SELCO. We received our interview packet in early September. I am still looking over the results and will share them with Scott.

We voted to reduce our public computer offerings from 4 to 2. We will not be leasing the remaining two from SELCO. The main circulation computer and director's laptop will be leased through SELCO.

AGENDA 3.B.

City Council Meeting – September 12, 2022 6pm

Grand Meadow Ambulance - August 2022

Total Calls: 20
St. Mary's – 14
MCHS Austin – 1
OMC – 0
No Transports – 5

Total calls so far for 2022 – 171
Not billable - 32

Balance of Savings account: $ 33,465.64
Checking account: $ 92,131.06
$ 125,596.70

The Ambulance Board updated our By-laws. They have been included as an attachment for this meeting. We do need the signatures of the City Council members including the Mayor and the Ambulance Board members after they are reviewed and agreed upon.

We did Concussion training with Jim Williams from Mayo along with the proper way to remove a Football helmet and shoulder pads for a player with an injury.

We are holding a CEVO Driving class in Grand Meadow Saturday, September 17 from 8am – 4pm.

AGENDA 3.B.i.

Grand Meadow Area Ambulance Service

By-Laws

Revised 08/2022

Article I Name of the Organization

Section I

The name of this organization shall be the "GRAND MEADOW AREA AMBULANCE SERVICE".

Article II OBJECTIVE OF THE ORGANIZATION

The objective of the organization shall be to provide emergency medical services with the most efficient and prompt operation possible.

Section I

The organization shall operate as a separate body under the jurisdiction of the Grand Meadow City Council.

Section II

The organizations shall provide training and education to ensure the highest standard of quality emergency services from its personnel.

Section III

The organization shall maintain and update equipment as necessary to ensure high quality emergency services.

Section IV

The organization will comply with all local, regional, state, and federal regulations to qualify as a Basic Life Support Ambulance Service.

Section V

All monies generated by, donated to, or assessed for the ambulance service will be used to maintain and update equipment, education of personnel, and other approved expenditures.

Section VI

A copy of the By Laws will be provided electronically per request, otherwise they will be available in each rig and the office along with the protocols of the organization.

Article III Qualification of Applicants

Section I

In order to be eligible for a service appointment, applicants must meet the following requirements:

A. Completion of required training and licensure from the State of Minnesota

B. Completion of volunteer Application and signed "Active Service Agreement: and HIPAA confidentiality agreement.

C. Must have a valid Minnesota Driver's License.

D. Must be in good health and of good moral character.

E. Must be in good physical condition.

F. Must be approved by the Ambulance Board and Grand Meadow City Council.

G. Members transferring from another service shall have recommendations from the same.

H. Must be at least 18 years of age and a high school graduate (or equivalent).

Article IV RESPONSIBILITIES AND DUTIES OF MEMBERS

Each member, by virtue of application, agrees to provide emergency medical service to the people of the Grand Meadow, Dexter, and Racine areas through this organization.

Section I

Maintain licensure as required by all state and local agencies.

Section II

Attend monthly training and business meetings. Meeting times shall be consistent and reviewed annually by the members. Members missing three (3) consecutive meetings will be reviewed by the Ambulance Board.

Section III

Respond when on call or find a qualified replacement. Replacement assumes responsibility to answer page.

Section IV

A leave of absence may be granted for medical or personal reasons. Leave of absence applications will be reviewed and accepted or denied by the Ambulance Board. It is the responsibility of the member to notify the Director by written letter or email if a leave is necessary. The Director may grant "Temporary Leave of Absence: status to members pending formal review by the Ambulance Board.

Unless otherwise specified, a leave of absence releases the member from emergency call response only. Meetings and mandatory training are still the responsibility of the member. Any member on leave and not attending mandatory meetings for one year is required to take a 24 hour refresher course before being reinstated.

Section V

By knowledge of and comply with the EMT Code of Ethics, HIPAA confidentiality rules, and the By-Laws and Protocols of the Grand Meadow Area Ambulance Service.

Section VI

Maintain patient confidentiality within the HIPAA guidelines.

Section VII

Provide the Director of GMAAS with proof of continuing education credits obtained outside of this organization.

Section VII

Must complete Emergency Vehicle Drivers Course within six (6) months of being accepted as a member of GMAAS.

Section IX

After 1 year of active service duty, each member shall have the opportunity to attend one (1) regional conference per year paid for by the service and approved by the Ambulance Board.

Article V CAUSE FOR REVIEW BY THE AMBULANCE BOARD

Section I

Non-compliance of any sections in articles three (III) or four (IV).

Section II

Review may be requested by any member. Reviews will be conducted by the Ambulance Board.

Section III

Performance Reviews will be completed after the members 1st year has been completed.

Article VI Officers of GMAAS

Section I

Advisory Board shall consist of Director, Assistant Director and **four (4)** members at large, preferably **two (2)** members that reside in Grand Meadow, one (1) member from Dexter and one (1) member from Racine, if available. These members shall make up the Ambulance Board. One alternate member will be elected and will step into a member role if an opening occurs.

Section II

Nominations, and voting for officers, and an alternate will be called for in October each odd numbered year. New terms start January 1st of the following year. Candidate must be an active member with a minimum of one year on the service and willing to accept the nomination.

Section III

Results will be determined by a majority vote of members who cast their ballots.

Section IV

No member shall hold more than **one** office at one time.

Section V

In the event a vacancy on the board occurs, the voted alternate will fill the position of the member at Large. In the event of a vacancy of the Director the assistant director would fill that role until filled by special election, a special election shall be held within 60 days to fill that position. In the event the assistant director position becomes vacant, a special election shall be held within 60days to fill that position.

Section VI

There must be a minimum of 4 members to conduct a board meeting. If an even number of members are attending, the director abstains from voting unless there is a tie. If a tie and director is absent, assistant director abstains from voting. Alternate does not vote unless filling in at the meeting for a voting member.

Section VII

The Director will be in charge of running board meetings including the agenda. In the Director's absence, the Assistant Director will take on that role.

Article VII RESPONSIBILITIES AND TERMS OF OFFICERS OF GMAAS

Section I

Director

A. Director reports to the GMAAS Board.

B. Equipment updating and maintenance.

C. Work with Minnesota Emergency Services Regulatory Board to maintain license.

D. Preside at meetings of GMAAS.

E. Be a liaison between the ambulance service and the Medical Director, the Grand Meadow City Council, and all PSA townships and the cities of Grand Meadow, Racine, and Dexter.

F. Review emergency services provided by the ambulance service to ensure compliance with regulations and protocols.

G. Disperse monies as deemed necessary to maintain equipment and/or training. Disbursements up to $1000.00 are up to the discretion of the Ambulance Director. The Ambulance Board and City Administrator must approve disbursements in excess of $1000.00. The Ambulance Board and the City Council have to approve anything over $5000.00. Any disbursement may be reviewed by the Ambulance Board or the Grand Meadow City Council.

H. Duties and responsibilities of the Director may be delegated, in part, by the Director to other members. Responsibility of the compliance remains with the Director.

I. Serve on the Ambulance Board.

J. Create or delegate the on-call schedule and contracted services.

K. Appoint committees, standing or special, when deemed necessary or called for by the membership.

L. Shall be ex-officio of all committees.

M. Keep an account of all monies received and disbursed by the GMAAS. Disbursements must be approved by the Director, Ambulance Board and/or City Council.

N. Prepare and submit monthly financial reports to the City Council and Ambulance Board, and the year-end reports to the Rural Board.

O. To prepare and submit invoices to patients or appropriate agencies for payment of services rendered.

Section II

Assistant Director

A. Assistant Director reports to the Director and the GMAAS Board.

B. Assist the Director in the performance of duties.

C. In the event the Director is unable to fulfill his/her duties, or is removed from the Director position, the Assistant Director/Training Officer assumes all responsibility and authority of the Director.

D. In the event of a permanent loss of the Director, the assistant Director/Training Officer will assume the role and responsibility as the Interim Director and with a special election will be help for a new Director and/or Assistant Director/Training Officer within 60 days.

E. To serve on the Ambulance Board

F. Facilitate sufficient on-going training to ensure continuing member licensure and assure the members are exposed to both continuing review of established emergency procedures and any new procedures and techniques.

G. Coordinate with the SE Mn EMS Medical Directors Consortium for mandatory and on-going education.

H. Maintain lists of personnel requiring relicensing and schedule refresher classes as needed.

I. Coordinate the orientation of all new members.

J. Keep Membership informed and assist with the registering of personnel for CE classes and conferences.

Article VIII Ambulance Board

Section I

Ambulance Board Members

A. Consists of the Director, Assistant Director and **four (4)** -members at large to be elected from the membership.

B. Terms of office: Terms of elected officers shall be concurrent with the terms of office. Members at large will be two (2) years. Members at large may not serve consecutive terms unless voted into office by not less than 75% of the total membership of the GMAAS.

Section II

Responsibilities of the Ambulance Board

A. To conduct review hearings as necessary.

B. To review compliance of requirements for the officers of the GMAAS.

C. To approve disbursements of funds in excess of $500.00.

D. To attend Ambulance board meetings as scheduled.

E. To review and revise protocols for the GMAAS.

F. Any member of the Ambulance Board may request a meeting with the City Council according to the Council's protocol.

G. The Ambulance Board has the power of disciplinary and/or dismissal action.

H. Ambulance board will review outstanding accounts at regular meetings and make recommendations.

I. The GMAAS Board will conduct yearly reviews for all paid employees. The review will take place by December 31 of the current year.

Section III

Any officer or member being reviewed by the Ambulance Board shall be relieved of their voting right for that review.

Section IV

Any decision of the Ambulance Board may be overridden by a 2/3 majority vote of the membership.

Article IX Reimbursement

Section I

Members shall receive $40.00 per ambulance transport they have completed. Ride Along/Orientees will receive $5.00 per ambulance transport they complete.

Section II

The Director shall receive a board approved salary**.** Use of personal vehicles on a mileage basis will be paid at the current State of Minnesota mileage rate.

Section III

The Assistant Director shall receive a board approved salary. Phone calls, out of pocket expenses, and the use of personal vehicle shall be paid on the same basis as described in Section II above.

Section IV

Financial responsibility for the training belongs to the individual applicant. The GMAAS will assume financial responsibility for an applicant's training in lieu of a signed twenty-four (24) month "Active Service Agreement".

The GMAAS will reimburse members for approved training or continuing education tuition, mileage and approved expense receipts when the training is provided outside GMAAS (when there is a valid signed Active Service Agreement on file)

The Ambulance Board may approve or disapprove training sessions that are provided outside of GMAAS. Extenuating circumstances will be reviewed by the Advisory Board.

Section V

Mileage will be paid at the current State of Minnesota rate guidelines.

Article X FEES CHARGED FOR SERVICES

Section I

The Ambulance Board will review the following schedules on an annual basis or more often if deemed necessary.

A. Fees charged to patients or agencies for services rendered.

B. Assessments against the GMAAS service area cities and townships.

Article XI AMENDMENTS TO THE BY-LAWS OF GMAAS

Section I

Proposed By-Law changes must be presented to each member of the GMAAS, including via email, not less than thirty (30) days prior to the tabulation of votes.

Section II

Proposed amendments of the By-Laws of the GMAAS may be voted upon and approved by 2/3 majority of the members.

Proposed amendments of the By-Laws, after approval by a 2/3 majority of members, shall be presented to the Ambulance Board for signature and to the Grand Meadow City Council for final passage or denial.

Section III

By-Laws may not conflict with City Ordinances, State Statutes, or Federal Law

Section IV

By-Laws will be reviewed as needed.

Approved by:

Ambulance Board	Grand Meadow City Council
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Date: _____	Date: _____

AGENDA 3.D.

Grand Meadow Police Department

August 2022 Report

Vehicle Information

	Total Miles	Miles this Month
SUV A	6,155	1,025
SUV B	54,615	593
	Total	1,618

Community

Formal Written Complaints: 1- Dogs loose
Verbal Complaints: 0
Property Checks: 1

Traffic

Citations: 0
Accidents: 0
Warnings: 15

Assists

Public: 52
Ambulance: 5
Criminal Complaints: 0
Follow-up Investigations: 17
County: 8
Fire: 0

Note 1-Warrant arrest, 1- Welfare Check. 1-theft, 4- Yard Issues, 1-Break in, 1- fraud, 1-child custody, 1-Damage to property, 1- assist Hudson P.D. Wisconsin on a hit and run.
Training: Online training

GMPD Updates/Comments – Fall is coming here soon and with that there will be farmer becoming very active with crops. Give them plenty of space and be very cautious passing tractors on road ways. Use extra care on gravel intersections. Walkers please wear bright colors when you're out for your walks. Lock vehicles at night. Another reminder to not give any personal information over the phone or by email.

Please drive with care and buckle up!

Your Chief

GMPD

AGENDA 3.E.

GRAND MEADOW FIRE DEPARTMENT
POST OFFICE BOX 511
GRAND MEADOW, MN 55936
(507) 754-7003

Monthly Meeting ***Tuesday September 6th, 2022***

The monthly meeting of the Grand Meadow Fire Department was called to order by Chief Travis Warmka at 7:05 PM

SECRETARY'S REPORT: Read and motion to approve by Joe Gehling and second by Karsen Ulwelling. Motion carried.

TREASURER'S REPORT: Beginning balance $ 17,588.33
Ending balance $ 47,983.76

CALLS: August - 9

08/05 - Medical	5 responders	08/20 - Public Assist	2 responders
08/09 - Smoke alarm	11 responders	08/21 - Structure Fire	12 responders
08/11 - Medical	4 responders	08/22 - Structure Fire (from 8/21)	10 responders
08/13 - Public Assist	3 responders	08/27 - Medical	2 responders
08/16 - Medical	1 responders		

RELIEF REPORT:	Checking balance	$ 4,699.98	unch
	Invesco	$ 137,562.58	down $ 4,876.61
	State	$ 594,452.89	down $26,427.47

TRAINING: September 7th - 6:30 PM – Training burn prep
September 10th - time TBD – House training burn
September 17th - Time TBD – Auto Extrication at Alter Scrap yard South of Leroy
September 21st - 6:30 PM - Auto Extrication

Old Business:

Radios – 5 year subscription for Iam Responding has been paid. Radio is still to be installed into new engine.

Steak Fry – will be this Saturday, September 10th.

UTV committee – Did not meet, but there is a proposal from J&S Repair that the committee will review.

New Business –

Ryan Gehling made a motion, second by Joe Gehling to move $40,000 from general checking account to Rural Association. Motion carried

Ryan Gehling continues to work on applying for grants for a new SCBA compressor.

GMEF fundraiser will be on November 19th. The Education Foundation is requesting we offer manpower to serve drinks from their proposed open bar and again offer food. Discussion held regarding how the compensation for this possibility would work. Committee was formed, consisting of Scott Wilson, Travis Warmka, and Karsen Ulwelling, to work out the details.

Scott Wilson made a motion, second by Joe Gehling to adjourn. Meeting adjourned at 7:37 PM

Dan Geier - Secretary

AGENDA 3.F.

City Administrator Report

September 2012

- Sales Tax Refund – Last communication was 9/8. Final decision expected before October council meeting.

- Windmills – Permit application has been submitted for construction of a shed. Once reviewed by the Building Ordinance Committee, a recommendation will be provided to the council.

AGENDA 4.A.i.

Summary of change order:

- Extends the Main Street completion date to November 30 and transfers 3rd Ave and the southern utility crossing to 2023 completion (as allowed in contract)
- Revises traffic control and access requirements to accommodate the schedule revisions
- Better defines application of completion dates and liquidated damages over winter months to match industry standards

CHANGE ORDER NO.: 1

Owner:	City of Grand Meadow	Owner's Project No.:	
Engineer:	Bolton & Menk	Engineer's Project No.:	H19.121164
Contractor:	Ulland Brothers Inc	Contractor's Project No.:	
Project:	2022 Street & Utility Improvements		
Contract Name:	N/A		
Date Issued:	September 12, 2022	Effective Date of Change Order:	September 12, 2022

The Contract is modified as follows upon execution of this Change Order:

General Description:

At the request of the Contractor and as permissible in C 520 Agreement, Article 4.04.A., the definition of "Phase 1" work is being revised and limited to the Main Street area only. Portions of work removed from "Phase 1" are added to "Phase 2".

This change includes some revisions to traffic control and access requirements to the alleys off 3rd Avenue.

As a result of the late season start date, the milestone 1B substantial completion date has been moved back to allow for construction later in the year, if the weather allows. Extension of this completion date is intended as an allowance only.

In an effort to define completion dates and the possible application of liquidated damages over the winter, additional provisions regarding a winter work suspension have been included.

The following contract revisions are included in this Change Order.

Project Manual Revisions

1. C 520 Agreement Article 4.04.A.1-3 are modified as provided below (deleted text ~~crossed-out~~, new text in ***bold italics***):

    1. Milestone 1A: Within the Phase 1 area of the project, defined as Main Street S~~, 3rd Avenue SW, and the southern green space utility crossing~~ and graphically depicted on Plan sheet G2.01, all Work, except for the final lift of bituminous pavement, must be substantially completed on or before ~~October 31, 2022~~ ***November 30, 2022. Temporary ground stabilization may be used in lieu of sod if weather conditions are too cold.***

    2. Milestone 1B: Within the Phase 1 area, as previously described, all Work, including the final lift of bituminous pavement, must be substantially completed on or before June 30, 2023.

    3. Milestone 2: Within the Phase 2 area of the project, defined as ***3rd Avenue SW, the southern green space utility crossing,*** 1st Street SW, 2nd Street SW, 2nd Avenue SW and 4th Avenue SW and graphically depicted on Plan sheet G2.01, all Work, except for the final lift of bituminous pavement, must be substantially completed on or before October 28, 2023.

2. Add the following to C 520 Agreement Article 4.05.:

    C. Winter Work Suspension: Any work remaining during the inclusive period from November 30th through May 15th will not be subject to liquidated damages, provided that work required for each respective Milestone or other completion date is completed to allow for adequate and maintainable temporary access at all times for traffic and pedestrians. The adequacy of temporary measures is at the sole discretion of the Engineer and Owner.

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Plan Revisions

Graphical depictions of Phase 1 and Phase 2 have been revised as described above. Traffic control and access requirements have been revised as a result of the phasing modifications.

Remove and replace plan sheets G2.01, C7.01 and & C7.02.

Attachments:

Plan Sheets G2.01, C7.01, C7.02 (marked CO-1).

---See Next Page---

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Change in Contract Price	Change in Contract Times	
Original Contract Price: $ 4,364,300.34	Original Contract Times: Milestone 1A: Milestone 1B: Milestone 2: Substantial Completion: Ready for final payment:	 10/31/2022 06/30/2023 10/28/2023 06/28/2024 07/19/2024
Change from previously approved Change **Orders No. N/A to No. N/A :** $ No Change	Change from previously approved Change **Orders No. N/A to No. N/A :** Milestone 1A: Milestone 1B: Milestone 2: Substantial Completion: Ready for final payment:	 No Change No Change No Change No Change No Change
Contract Price prior to this Change Order: $ 4,364,300.34	Contract Times prior to this Change Order: Milestone 1A: Milestone 1B: Milestone 2: Substantial Completion: 07/19/2024	 10/31/2022 06/30/2023 10/28/2023 06/28/2024 07/19/2024
Change this Change Order: $ No Change	**[Increase]** this Change Order: **Milestone 1A:** Milestone 1B: Milestone 2: Substantial Completion: Ready for final payment:	 **11/30/2022 (add 30 days)** No Change No Change No Change No Change
Contract Price incorporating this Change Order: $ 4,364,300.34	Contract Times with all approved Change Orders: **Milestone 1A:** Milestone 1B: Milestone 2: Substantial Completion: Ready for final payment:	 **11/30/2022** 06/30/2023 10/28/2023 06/28/2024 07/19/2024

Recommended by Engineer (if required)	Accepted by Contractor
By:	
Title:	
Date:	

Authorized by Owner	Approved by Funding Agency (if applicable)
By:	
Title:	
Date:	

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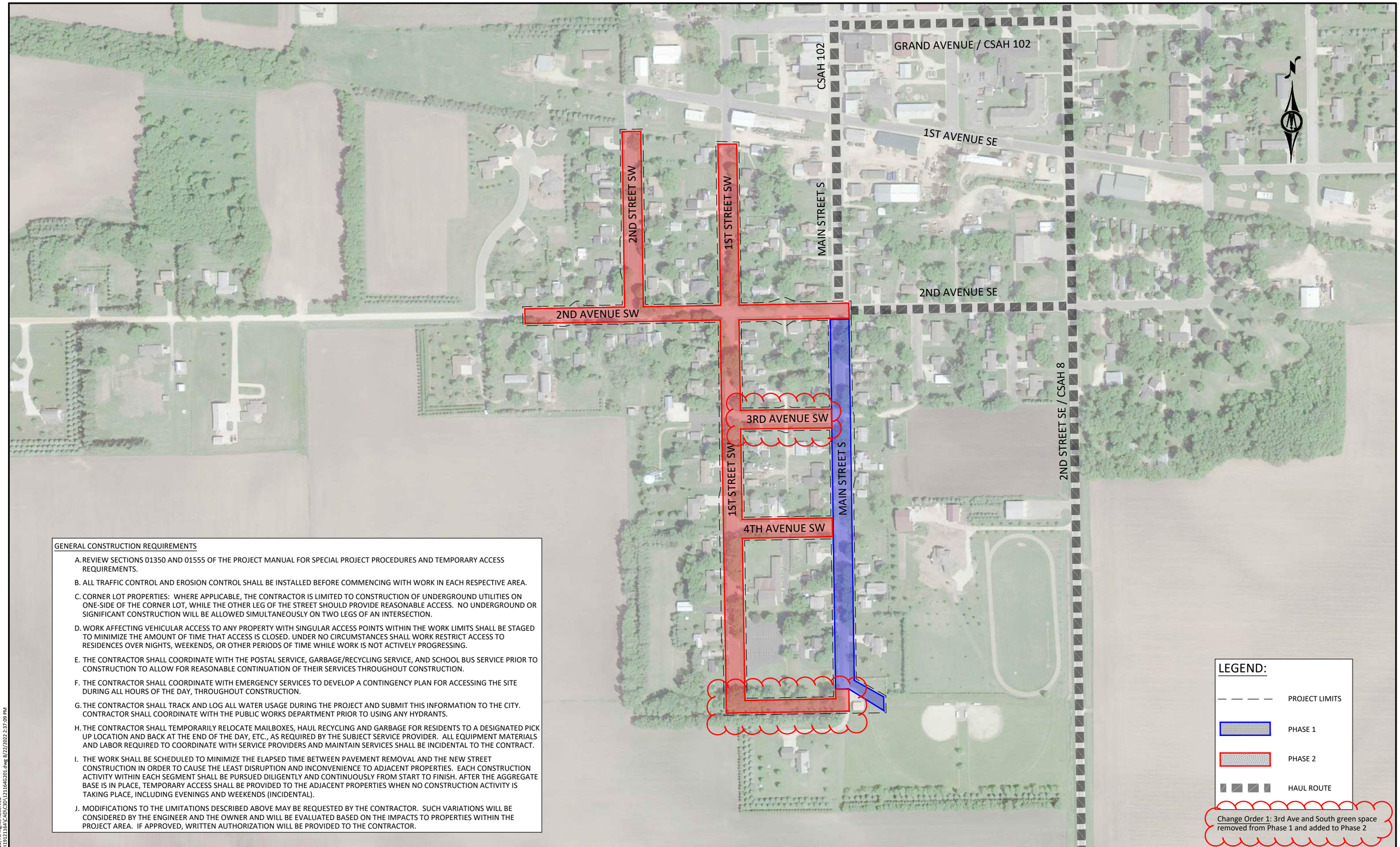

GENERAL CONSTRUCTION REQUIREMENTS

A. REVIEW SECTIONS 01350 AND 01555 OF THE PROJECT MANUAL FOR SPECIAL PROJECT PROCEDURES AND TEMPORARY ACCESS REQUIREMENTS.

B. ALL TRAFFIC CONTROL AND EROSION CONTROL SHALL BE INSTALLED BEFORE COMMENCING WITH WORK IN EACH RESPECTIVE AREA.

C. CORNER LOT PROPERTIES: WHERE APPLICABLE, THE CONTRACTOR IS LIMITED TO CONSTRUCTION OF UNDERGROUND UTILITIES ON ONE-SIDE OF THE CORNER LOT, WHILE THE OTHER LEG OF THE STREET SHOULD PROVIDE REASONABLE ACCESS. NO UNDERGROUND OR SIGNIFICANT CONSTRUCTION WILL BE ALLOWED SIMULTANEOUSLY ON TWO LEGS OF AN INTERSECTION.

D. WORK AFFECTING VEHICULAR ACCESS TO ANY PROPERTY WITH SINGULAR ACCESS POINTS WITHIN THE WORK LIMITS SHALL BE STAGED TO MINIMIZE THE AMOUNT OF TIME THAT ACCESS IS CLOSED. UNDER NO CIRCUMSTANCES SHALL WORK RESTRICT ACCESS TO RESIDENCES OVER NIGHTS, WEEKENDS, OR OTHER PERIODS OF TIME WHILE WORK IS NOT ACTIVELY PROGRESSING.

E. THE CONTRACTOR SHALL COORDINATE WITH THE POSTAL SERVICE, GARBAGE/RECYCLING SERVICE, AND SCHOOL BUS SERVICE PRIOR TO CONSTRUCTION TO ALLOW FOR REASONABLE CONTINUATION OF THEIR SERVICES THROUGHOUT CONSTRUCTION.

F. THE CONTRACTOR SHALL COORDINATE WITH EMERGENCY SERVICES TO DEVELOP A CONTINGENCY PLAN FOR ACCESSING THE SITE DURING ALL HOURS OF THE DAY, THROUGHOUT CONSTRUCTION.

G. THE CONTRACTOR SHALL TRACK AND LOG ALL WATER USAGE DURING THE PROJECT AND SUBMIT THIS INFORMATION TO THE CITY. CONTRACTOR SHALL COORDINATE WITH THE PUBLIC WORKS DEPARTMENT PRIOR TO USING ANY HYDRANTS.

H. THE CONTRACTOR SHALL TEMPORARILY RELOCATE MAILBOXES, HAUL RECYCLING AND GARBAGE FOR RESIDENTS TO A DESIGNATED PICK UP LOCATION AND BACK AT THE END OF THE DAY, ETC., AS REQUIRED BY THE SUBJECT SERVICE PROVIDER. ALL EQUIPMENT MATERIALS AND LABOR REQUIRED TO COORDINATE WITH SERVICE PROVIDERS AND MAINTAIN SERVICES SHALL BE INCIDENTAL TO THE CONTRACT.

I. THE WORK SHALL BE SCHEDULED TO MINIMIZE THE ELAPSED TIME BETWEEN PAVEMENT REMOVAL AND THE NEW STREET CONSTRUCTION IN ORDER TO CAUSE THE LEAST DISRUPTION AND INCONVENIENCE TO ADJACENT PROPERTIES. EACH CONSTRUCTION ACTIVITY WITHIN EACH SEGMENT SHALL BE PURSUED DILIGENTLY AND CONTINUOUSLY FROM START TO FINISH. AFTER THE AGGREGATE BASE IS IN PLACE, TEMPORARY ACCESS SHALL BE PROVIDED TO THE ADJACENT PROPERTIES WHEN NO CONSTRUCTION ACTIVITY IS TAKING PLACE, INCLUDING EVENINGS AND WEEKENDS (INCIDENTAL).

J. MODIFICATIONS TO THE LIMITATIONS DESCRIBED ABOVE MAY BE REQUESTED BY THE CONTRACTOR. SUCH VARIATIONS WILL BE CONSIDERED BY THE ENGINEER AND THE OWNER AND WILL BE EVALUATED BASED ON THE IMPACTS TO PROPERTIES WITHIN THE PROJECT AREA. IF APPROVED, WRITTEN AUTHORIZATION WILL BE PROVIDED TO THE CONTRACTOR.

LEGEND:

- PROJECT LIMITS
- PHASE 1
- PHASE 2
- HAUL ROUTE

Change Order 1: 3rd Ave and South green space removed from Phase 1 and added to Phase 2

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HORZ. 0 300 600 SCALE FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DEREK P. OLINGER
LIC. NO. 54287 DATE 04/07/2022

BOLTON & MENK
2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
ARK	1	CO-1	8/24/22
DRAWN ARK			
CHECKED DPO			
CLIENT PROJ. NO. H19.121164			

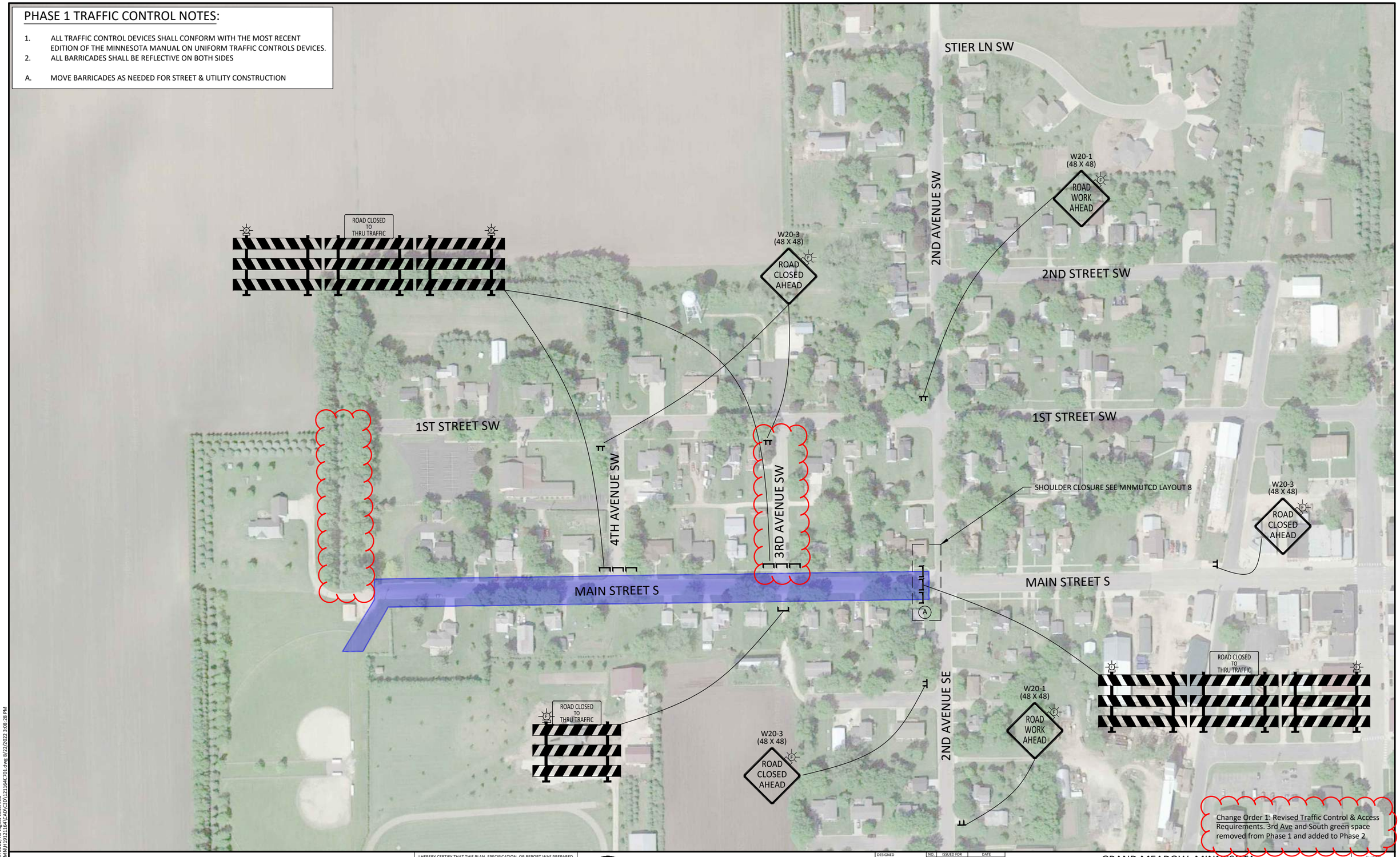
GRAND MEADOW, MINNESOTA
2022 STREET & UTILITY IMPROVEMENTS
LOCATION PLAN

SHEET G2.01

PHASE 1 TRAFFIC CONTROL NOTES:

1. ALL TRAFFIC CONTROL DEVICES SHALL CONFORM WITH THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROLS DEVICES.
2. ALL BARRICADES SHALL BE REFLECTIVE ON BOTH SIDES

A. MOVE BARRICADES AS NEEDED FOR STREET & UTILITY CONSTRUCTION



Change Order 1: Revised Traffic Control & Access Requirements. 3rd Ave and South green space removed from Phase 1 and added to Phase 2

HORZ. SCALE 0 100 200 FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

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DESIGNED	NO.	ISSUED FOR	DATE
ARK	1	CO-1	8/24/22
DRAWN ARK			
CHECKED DPO			
CLIENT PROJ. NO. H19.121164			

GRAND MEADOW, MINNESOTA
2022 STREET & UTILITY IMPROVEMENTS
TRAFFIC CONTROL PLAN - PHASE 1

SHEET C7.01

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PHASE 2 TRAFFIC CONTROL NOTES:

1. ALL TRAFFIC CONTROL DEVICES SHALL CONFORM WITH THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROLS DEVICES.
2. ALL BARRICADES SHALL BE REFLECTIVE ON BOTH SIDES

A. MOVE BARRICADES AS NEEDED FOR STREET & UTILITY CONSTRUCTION
B. PRESERVE HANDICAP ACCESSIBILITY TO ST. FINBARR'S CATHOLIC CHURCH AT ALL TIMES
C. PRESERVE ACCESS TO WEST END OF 2ND AVE SW & STIER LN SW AT ALL TIMES, EXCEPT WHEN WORK IS ACTIVELY PROGRESSING WEST OF THE 2ND ST SW / 2ND AVE SW INTERSECTION. ADDITIONAL DETAIL IN PROJECT MANUAL 01550
D. PRESERVE A MINIMUM GRAVEL TEMPORARY VEHICULAR ACCESS TO ALLEYS OFF 3RD AVE AT ALL TIMES. ACCESS MAY BE FROM ANY COMBINATION OF 2ND AVE, 3RD AVE, AND/OR 4TH AVE.

INSTALL AT INTERSECTION OF 730TH AVE AND 240TH ST

ROAD CLOSED TO THRU TRAFFIC

W20-3 (48 X 48) ROAD CLOSED AHEAD

STIER LN SW

2ND AVENUE SW

2ND STREET SW

1ST STREET SW

4TH AVENUE SW

3RD AVENUE SW

SHOULDER CLOSURE SEE MNMUTCD LAYOUT 8

MAIN STREET S

USE ADDITIONAL ROAD CLOSURE SIGNAGE AS NECESSARY FOR SOUTH END OF MAIN STREET

W20-1 (48 X 48) ROAD WORK AHEAD

2ND AVENUE SE

Change Order 1: Revised Traffic Control & Access Requirements. 3rd Ave and South green space removed from Phase 1 and added to Phase 2

HORZ. SCALE 0 100 200 FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DEREK P. OLINGER
LIC. NO. 54287 DATE 04/07/2022

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DESIGNED	NO.	ISSUED FOR	DATE
ARK	1	CO-1	8/24/22
DRAWN ARK			
CHECKED DPO			
CLIENT PROJ. NO. H19.121164			

GRAND MEADOW, MINNESOTA
2022 STREET & UTILITY IMPROVEMENTS
TRAFFIC CONTROL PLAN - PHASE 2

SHEET C7.02

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AGENDA 4.A.ii.1

Terrance Olson – 229 Main St S. submitted a building permit, which was approved at the August 22 Special Meeting. The application was also requesting removal of the sidewalk, which J. Christian said needed to be an agenda item for September.

With the street project and the possibility of sections of sidewalks being removed at other properties, the question has come from other residents on whether the sidewalk has to be replaced.

AGENDA 4.B.

~ City of Grand Meadow ~
CITY-WIDE CLEAN-UP
Saturday, September 17
9:00 a.m. to Noon
At the Grand Meadow City Shop
Grand Meadow city residents ONLY
• Appliances, Computers, Metals, TVs, & Junk
• Paints, Stains, & Varnishes Accepted...
(if completely dried and hardened)
**NO TIRES, CHEMICALS (FERTILIZER, PESTICIDES), BATTERIES, ANTIFREEZE, FLOURESCENT BULBS, OILS, HAZARDOUS WASTE, ACIDS, GAS, AEROSOLS, ETC.
Cost: Standard Pickup Load: $15
Additional Cost: Appliances: $10;
TVs/Monitors: $25 for 19" & Below,
$30 for 20"-"27; $35 for 27" & Up;
Computers: No Charge; Scrap Metal: No Charge
* PAYMENT: CASH ONLY *

AGENDA 4.C.

§ 6.34 TOBACCO and EDIBLE CANNABINOID PRODUCTS.

Subd. 1. *Purpose and intent.*

A. *Tobacco.* Because the city recognizes that many retailers sell tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine and lobelia delivery products to persons under the age of 21; and because sales to persons under the age of 18 are violations of both state and federal laws; and because studies, which the city hereby accepts and adopts, have shown that youth use of any commercial tobacco product has increased to 26.4% in Minnesota; and because nearly 90% of cigarette users begin smoking before they have reached the age of 18 years, and that almost no one starts smoking after age 25; and because commercial tobacco use has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this section shall be intended to regulate the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine and lobelia delivery devices for the purpose of enforcing and furthering existing laws, to protect youth and young adults against the serious effects associated with the use and initiation of commercial tobacco products and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in M.S. § 144.391, as it may be amended from time to time.

B. *Edible Cannabinoid Products.* The rapid introduction of newly legalized Edible Cannabinoid Products (defined below), presents a significant potential threat to the public health, safety, and welfare of the residents of the City of Austin, and particularly to youth. It is vital to take reasonable steps to mitigate this threat and reduce exposure of young people to the products and the marketing of the products. The United States Surgeon General has issued an advisory to alert the public to the known and potential harms to developing brains posed by the increasing availability of highly potent tetrahydrocannabinol in multiple, concentrated forms, and the reasons for concerns with the increasing use of such chemicals by pregnant women, adolescents, and youth. The National Academies of Science, Engineering and Medicine notes that the growing acceptance, accessibility, and use of tetrahydrocannabinol and its derivatives have raised important public health concerns, while the lack of aggregated knowledge of tetrahydrocannabinol' health effects has led to uncertainty about the impact of its use. Nearly 33-million Americans ages 12 and older reported using cannabis in the past 30 days, and nearly 50-million Americans reported use in the past year. Ninety percent of adult use is recreational. These statistics are increasing. Cannabis use during adolescence, especially products high in tetrahydrocannabinol, or heavy use in lower doses, is associated with suicide attempts, high school drop-outs, and a higher likelihood of use of other illicit drugs and experiencing mental health impairment. The perception of risk from cannabis consumption has been falling steadily increasing the likelihood of first-time use. Vaping of marijuana by youth age 18-22 doubled between 2017 and 2018. In 2018, national marijuana use among full-time college students reached a 35-year high. Nationally, there have been significant increases in cannabis use amount those age 12 and older, but especially among those age 18-22, and cannabis use rates by youth age 18-22

are higher in states with legal adult-use cannabis than in non-legal states. Use during pregnancy has risen substantially between 2000 and 2014, increasing the risk of low birth weight. In 2016, far more 11th grade students in Minnesota reported using marijuana in the past 30 days than those reporting cigarette smoking. In 2017, the National Academies of Sciences, Engineering and Medicine reviewed the available scientific evidence on the health effects of cannabis and cannabis-derived products, and while noting substantial evidence of therapeutic effectiveness of medicinal cannabis for a limited number of indications, noted evidence of association of cannabis use with harm in a wide range of areas. This study found "substantial evidence" to support the following conclusions: (a) Initiation of use at an earlier age or more frequent use is a risk factor for the development of problem cannabis use; (b) maternal cannabis smoking during pregnancy is associated with low birth weight in offspring; (c) Cannabis use is associated with increased risk of motor vehicle crashes; (d) Cannabis use increases the risk of development of schizophrenia and other psychoses, with the highest risk among the most frequent users; (e) Long-term cannabis smoking is associated with worse respiratory symptoms and more frequent chronic bronchitis episodes; and (f) increases in cannabis use frequency are associated with developing problem cannabis use. This study found less conclusive, but still worrisome, emerging evidence for a wide range of other harms, including impaired academic achievement and educational outcomes, development of substance use disorders, suicide completion, high blood pressure and increased unemployment, among others. The findings of this study and other research lead us to conclude that (a) legalization of adult-use cannabis/tetrahydrocannabinol should be carried out cautiously, in such a way as to prevent undue exposure of youth and expansion of problem use; (b) that unfettered expansion and diversification of products and of marketing are not prudent; and that, (c) like tobacco and alcohol, cannabis/ tetrahydrocannabinol use may pose significant risks to public health, especially when initiated early in life. Minnesota has recognized the danger of cannabis use among youth by prohibiting the sale of Edible Cannabinoid Products to those under age 21 (Minn. Stat.§ 151.72, subd. 3(c)) and by requiring that edibles be packaged without appeal to children and in child- resistant containers (Minn. Stat.§ 151.72, subd. 5a(b)). Many years of alcohol and tobacco retailing, which are likely to have parallels in Edible Cannabinoid Product retailing, have demonstrated that Minnesota retailers continue to sell alcohol and tobacco to underage consumers, as evidenced by the following: (a) Among minors nationwide who smoked cigarettes in 2011, 14% percent had obtained their own cigarettes by buying them in a store or gas station; and (b) 14.5% of minors nationwide who used alcohol in the past 30 days in 2012 had obtained the alcohol themselves in an alcohol retail outlet. The density of tobacco retailers, particularly in neighborhoods surrounding schools, has been associated with increased youth smoking rates. Multiple studies have found that the density of tobacco retailers near schools was positively associated with the prevalence of students reporting smoking. A recent study found that higher dispensary density in states with legal cannabis laws was

associated with higher likelihood of youth ages 14-18 experimenting with cannabis vaping and edibles. Home delivery of alcohol products has been associated with increased rates of purchase by minors. Unintentional exposure to marijuana by children under age 10 resulting in seeking care at poison centers in Colorado increased by 34% between 2009 and 2016, including increases from the two years before to the two years after legalization. Children and young people are particularly influenced by cues suggesting tobacco smoking is acceptable, which holds relevance for tetrahydrocannabinol consumption once legalized. Young people are much more likely to use candy - and fruit-flavored tobacco and alcohol products than similar non-flavored products. The U.S. Food and Drug Administration and the U.S. Surgeon General have stated that flavored tobacco products are considered to be "starter" products that help establish smoking habits that can lead to long-term addict ion and similar findings are expected for tetrahydrocannabinol consumption once legalized. The federal Family Smoking Prevention and Tobacco Control Act (FSPTCA), enacted in 2009, prohibited candy and fruit-flavored cigarettes, and in 2020 FDA guidance prioritized enforcement against flavored e-cigarettes largely because these flavored products were marketed to youth and young adults, and younger smokers were more likely to have tried these products than older smokers; and similar findings are expected for flavored tetrahydrocannabinol products. Edible Cannabinoid Products have become increasingly common and are available in a variety of flavors and forms that appeal to children and young adults, including cotton candy, lollipops, gummy bears, brownies, chocolate chip cookies, "pot" tarts, Rice Krispies™ bars, and bubble gum, apple, cherry, chocolate, grape, peach, strawberry, and vanilla flavors. The potency of cannabis and cannabis products has increased dramatically over the past decades from 4% tetrahydrocannabinol (THC) to 15-30+% THC in flower and up to 90% or more in extracted products, and growing evidence clearly supports greater risk from these products. Daily use of cannabis products over 10% THC has been associated with fivefold higher odds of developing psychosis, and such daily use has greatly increased in the past decade amongst youth. The U.S. Centers for Disease Control and Prevention has reported that electronic cigarette use among middle and high school students dramatically increased from 2017 to 2018, up 78% among high schoolers and 48% among middle schoolers. Use of similar devices for consumption of cannabis by youth has been rapidly increasing in Minnesota with 18.2% of high school students reporting they have used an e-cigarette device to vape marijuana. While the sale of Edible Cannabinoid Products has been legalized in Minnesota, it continues to be a Schedule I prohibited substance federally and therefore presents special challenges in multiple federally regulated spheres including banking, broadcasting and immigration. Youth exposure to advertising of products such as alcohol, tobacco and food has been shown to create positive attitudes, brand identification, and an increased likelihood of initiation and use of these products. The City Council finds that a local regulatory system for Edible Cannabinoid Product retailers is appropriate to ensure that retailers comply with the cannabis laws and business standards of the

City of Austin to protect the health, safety, and welfare of our youth and most vulnerable residents. The City of Austin has the opportunity to be proactive and make decisions that improve compliance among Edible Cannabinoid retailers with laws prohibiting the sale or marketing of cannabis products to underage persons. Research has demonstrated that local tobacco retail ordinances dramatically reduce youth access to cigarettes, and therefore provide a useful model for preventing sales to youth of cannabis products. A review of U.S. jurisdictions with strong tobacco retailer licensing ordinances showed that youth cigarette and e-cigarette use was lower than in jurisdictions with weaker tobacco retailer licensing ordinances. A requirement for an Edible Cannabinoid Product Retailer Permit will not unduly burden legitimate business activities of retailers who sell or distribute Edible Cannabinoid Products to adults, but will allow the City of Austin to regulate the operation of lawful businesses to discourage violations of state and local cannabis-related laws. The City of Austin has a substantial interest in promoting compliance with state and local laws intended to regulate sales and use of Edible Cannabinoid Products and promoting compliance with laws prohibiting sales of such products to underage persons. Low prices are known to facilitate use of tobacco by minors and while prices of Edible Cannabinoid Products should not be so high as to promote illicit sales, they should also not be artificially lowered through discounting or depressed by overproduction. Research demonstrates that youth are particularly price sensitive and responsive to changes in price, and in the case of tobacco, when cigarettes cost more, fewer adolescents start smoking, and similar findings are expected for Edible Cannabinoid Products. It is the intent of the City Council, in enacting this ordinance, to ensure responsible Edible Cannabinoid Product retailing, allowing legal sale and access, without promoting increases in use, and to discourage violations of cannabis-related laws, especially those which prohibit or discourage the marketing, sale or distribution of cannabis and cannabis products to youth under 21 years of age.

Subd. 2. *Definitions.* Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

A. COMPLIANCE CHECKS. The system the city uses to investigate and ensure that those authorized to sell licensed products are following and complying with the requirements of this section. Compliance checks conducted under this section must involve persons at least 17 years of age, but under the age of 21, who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase ~~tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products~~ licensed products under the direct supervision of a law enforcement officer or an employee of the licensing authority. The age requirements for persons participating in compliance checks under this section shall not affect the age requirements in federal law for persons participating in federally required compliance checks of these locations.

B. ***ELECTRONIC DELIVERY DEVICE.*** Any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through the inhalation of aerosol or vapor from the product. Electronic delivery device shall include, but is not limited to, devices manufactured, marketed, or sold as e-cigarettes, e-cigars, e-pipes, vape pens, mods, tank systems, or under any other product name or descriptor. Electronic delivery device shall include any component part of a product, whether or not marketed or sold separately. Electronic delivery device shall not include any product that has been approved or certified by the U.S. Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.

C. ***EDIBLE CANNABINOID PRODUCT.*** A product or substance defined as an "Edible Cannabinoid Product under Minnesota Statutes § 151.72 (2022).

D. ***LICENSED PRODUCTS.*** The term that collectively refers to any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product. This term also includes any lawful Edible Cannabinoid Product.

E. ***LOOSIES.*** The common term used to refer to single or individually packaged cigars or cigarettes, or any other licensed product that has been removed from its intended retail packaging and offered for sale. ***LOOSIES*** does not include individual cigars with a retail price, after any discounts are applied and before any sales taxes are imposed, of at least $4 per cigar.

F. ***MINOR.*** Any natural person who has not yet reached the age of 18 years.

G. ***MOVEABLE PLACE OF BUSINESS.*** Any form of business operated out of a kiosk, truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

H. ***NICOTINE OR LOBELIA DELIVERY PRODUCT.*** Any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not a tobacco or an electronic delivery device as defined in this section. Nicotine or lobelia delivery product does not include any product that has been approved or otherwise certified for legal sale by the U.S. Food and Drug Administration as a tobacco-cessation product, a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for that approved purpose.

I. ***RETAIL ESTABLISHMENT.*** Any place of business where licensed products are available for sale to the general public. The phrase shall include but not be limited to grocery stores, tobacco products shops, convenience stores, gasoline service stations, bars, and restaurants.

J. ***SELL or SALE.*** Any transfer of goods for money, trade, barter or other consideration, including any provision of goods for free as part of a sale of other goods or services.

K. ***SELF-SERVICE MERCHANDISING.*** Open displays of licensed products in any manner where any person shall have access to the licensed products, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall

entail the actual physical exchange of the tobacco, tobacco product, or tobacco related device between the customer and the licensee or employee. The phrase shall not include vending machines.

L. ***SMOKING.*** Inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking also includes carrying or using an activated electronic delivery device.

M. ***TOBACCO or TOBACCO PRODUCTS.*** Any products containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, sorted, sniffed, or ingested by any other means or any component, part, or accessory of a tobacco product, including, but not limited to, any substance or item containing tobacco leaf, cigarettes; cigars; pipe tobacco; snuff, fine cut or other chewing tobacco; cheroots; stogies; perique; granulated, plus cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff flowers; cavendish; shorts; plug and twist tobaccos; dipping tobaccos; refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such manner as to be suitable for chewing, sniffing, or smoking or both for chewing and smoking. ***TOBACCO PRODUCTS*** excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

N. ***TOBACCO RELATED DEVICES.*** Any tobacco product as well as a pipe, rolling papers, wraps or other device intentionally designed or intended to be used with tobacco products. Tobacco related device includes components of tobacco-related devices or tobacco products, which may be marketed or sold separately. Tobacco related devices may or may not contain tobacco.

O. ***VENDING MACHINE.*** Any mechanical, electric or electronic, or other type of device which dispenses licensed products upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco related device.

Subd. 3. *License.*

A. *License required.* No person shall sell or offer to sell any licensed product without first having obtained a license to do so from the city. <u>There shall be a separate license for selling Tobacco Products/Tobacco Related Devices, and for selling Edible Cannabinoid Products. Each such license shall identify the premises upon which the licensed products will be sold. All sales of licensed products shall occur within the licensed premises. Every licensee under this Section shall be responsible for the acts or omissions regulated under this Section.</u>

B. *Application.* An application for a license to sell licensed products shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's

residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the City Clerk shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Clerk shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

C. *Action.* The City Council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Clerk shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision.

D. *Term.* All licenses issued under this section shall be valid for one calendar year from the date of issue.

E. *Revocation or suspension.* Any license issued under this section may be revoked or suspended as provided in Subd. 13.

F. *Transfers.* All licenses issued under this section shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued.

G. *Moveable place of business.* No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this section.

H. *Display.* All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

I. *Renewals.* The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but no more than 60 days before the expiration of the current license.

J. *Issuance as privilege and not a right.* The issuance of a license issued under this section shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

K. *Right to Inspect Licensed Premises.* All premises licensed under this Section shall, at all times, be open to inspection by any police officer to determine whether or not this Section and all other laws are being observed. All persons, as a condition to being issued the license, consent to the inspection by such officers and without a warrant for searches and seizures. It is unlawful for any licensee, or agent or employee of a licensee, to hinder or prevent a police officer from making inspection.

Penalty, see Subd. 13.

Subd. 4. *Fees.* No license shall be issued under this section until the appropriate license fee shall be paid in full. The fee for a license under this section shall be as established from time to time by council resolution, as it may be amended from time to time.

Penalty, see Subd. 13.

Subd. 5. *Basis for denial or license.*

A. Grounds for denying the issuance or renewal of a license under this section includes but is not limited to the following:

    1. The applicant is under the age of 21 years.

    2. The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products.

    3. The applicant has had a license to sell licensed products revoked within the preceding 12 months of the date of application.

    4. The applicant fails to provide any information required on the application, or provides false or misleading information.

    5. The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.

B. However, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license.

C. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this section.

Subd. 6. *Prohibited sales.* It shall be a violation of this section for any person to sell or offer to sell any licensed product:

A. To any person under the age of 21 years.

    1. Licensees must verify by means of government-issued photographic identification that the purchaser is at least 21 years of age. Verification is not required for a person over the age of 30. That the person appeared to be 30 years of age or older does not constitute a defense to a violation of this subsection.

    2. Notice of the legal sales age and age verification requirement must be posted prominently and in plain view at all times at each location where licensed products are offered for sale. The required signage, which will be provided to the licensee by the county, must be posted in a manner that is clearly visible to anyone who is or is considering making a purchase.

B. By means of loosies.

C. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products. <u>It is further not the intention of this provision to ban the sale of lawfully manufactured and packaged Edible Cannabinoid Products as allowed under state law.</u>

D. By any other means, to any other person, or in any other manner of form prohibited by federal, state or other local law, ordinance provision, or other regulation.

Penalty, see Subd. 13.

Subd. 7. *Vending machines.* It shall be unlawful for any person licensed under this section to allow the sale of licensed products by the means of a vending machine unless persons under the age of 21 are at all times prohibited from entering the licensed establishment.

Penalty, see Subd. 13.

Subd. 8. *Self-service sales.* It shall be unlawful for a licensee under this section to allow the sale of licensed products by any means where by the customer may have access to those items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the licensed products between the licensee or his or her clerk and the customer. All licensed products shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public. Any retailer selling licensed products at the time this section is adopted shall comply with this section within 90 days following the effective date of this section.

Penalty, see Subd. 13.

Subd. 9. *Responsibility.* All licensees under this section shall be responsible for the actions of their employees in regard to the sale of licensed products on the licensed premises, and the sale of an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this section, state or Federal law, or other applicable law or regulation.

Penalty, see Subd. 13.

Subd. 10. *Compliance checks and inspections.* All licensed premises shall be open to inspection by the city police or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks. In accordance with state law, the city will conduct at least one compliance check that involves the participation of a person between the ages of 17 and 20 to enter the licensed premises to attempt to purchase licensed products. Prior written consent from a parent or guardian is required for any person under the age of 18 to participate in a compliance check. Persons used for the purpose of compliance checks will be supervised by law enforcement or other designated personnel.

Penalty, see Subd. 13.

Subd. 11. *Other illegal acts.* Unless otherwise provided, the following acts shall be a violation of this section:

A. *Illegal sales.* It shall be a violation of this section for any person to sell, give, or otherwise furnish or provide any licensed product to any person who is under the age of 21.

B. *Illegal possession.* It shall be a violation of this section for anyone under age 21 to have in his or her possession any Edible Cannabinoid Product. This division B. shall not apply to minors lawfully involved in a compliance check.

C. *Illegal use.* It shall be a violation of this section for anyone under age 21 minor to consume otherwise use any Edible Cannabinoid Product.

D. *Illegal procurement.* It shall be a violation of this section for any person under the age of 21 to purchase or attempt to purchase or otherwise obtain any Edible Cannabinoid Product. It shall be a violation of this section for any person to purchase or otherwise obtain those items on behalf of a person under age 21. It shall further be a violation for any person to coerce or attempt to coerce a person under the age of 21 to illegally purchase or otherwise obtain or use any licensed product. This division D. shall not apply to minors lawfully involved in a compliance check.

E. *Use of false identification.* A person under the age of 21 years who purchases or attempts to purchase tobacco, tobacco-related devices, or electronic delivery devices and who uses a driver's license, permit, Minnesota identification card, or any type of false identification to misrepresent the person's age, shall only be subject to an alternative civil penalty, in accordance with subd 13.B.3. It shall be a violation of this section for any person under the age of 21 to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.

F. A business establishment that offers for sale Edible Cannabinoid Products shall ensure that all packages of the products are displayed and offered for sale only:

    i. Behind a checkout counter where the public is not permitted;

    ii. Inside a locked display case; or

    iii. Within six feet of an unobstructed view of an attended checkout counter.

G. No person may sell an Edible Cannabinoid Product to a person under the age of 21 years.

H. No person may sell an Edible Cannabinoid Product in a package or container that is labelled or packaged in a manner inconsistent with Minnesota Statutes § 151.72 (2022).

I. No sale of any Edible Cannabinoid Product may be made on Sundays, except between the hours of 11:00 a.m. and 6:00 p.m., or before 8:00 a.m. or after 10:00 p.m. on Monday through Saturday,

or on Thanksgiving Day, or on Christmas Day (December 25), or after 8:00 p.m. on Christmas Eve (December 24).

Penalty, see Subd. 13.

Subd. 12. *Exceptions and defenses.*

A. *Religious, spiritual, or cultural ceremonies or practices.* Nothing in this section shall prevent the providing of tobacco, tobacco products, or tobacco related devices to a person under the age of 21 as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice.

B. It shall be an affirmative defense to the violation of this section for a person to have reasonably relied on proof of age as described by state law.

Subd. 13. *Violations and penalty.*

A. *Violations.*

1. *Notice.* Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of his or her right to be heard on the accusation.

2. *Hearings.* If a person accused of violating this section so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator. A hearing may also be requested to challenge any confiscation of licensed products as "contraband" as defined under state law.

3. *Hearing officer.* The city official designated by the City Council shall serve as the hearing officer.

4. *Decision.* If the hearing officer determines that a violation of this section did occur or that confiscation was proper, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under division B. of this section, shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, those findings shall be recorded and a copy provided to the acquitted accused violator.

5. *Appeals.* Appeals of any decision made by the hearing officer shall be filed in the District Court for the city in which the alleged violation occurred.

6. *Misdemeanor prosecution.* Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this Section.

7. *Continued violation.* Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

B. *Administrative penalties.*

1. *Licensees.* If a licensee or employee of a licensee sells, gives, or otherwise furnishes ~~tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products~~ <u>any licensed product</u> to a person under the age of 21 years, or violates any other provision of this section, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell ~~tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products~~ <u>licensed products</u> at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

2. *Other individuals.* An individual who sells, gives, or otherwise furnishes ~~tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products~~ <u>licensed products</u> to a person under the age of 21 years may be charged an administrative penalty of $50. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

3. Alternative penalties for subd. 11.E. Law enforcement and court system representatives shall consult, as applicable, with interested persons, including but not limited to parents, guardians, educators, and persons under the age of 21 years, to develop alternative civil penalties for persons under the age of 21 years who violate this section. Consulting participants shall consider a variety of alternative civil penalties including but not limited to tobacco-free <u>or drug free</u> education programs, community service, court diversion programs, and tobacco cessation <u>or drug cessation</u> programs, and for persons under the age of 18 years, notice to schools and to parents or guardians. Alternative civil penalties developed under this subdivision shall not include fines or monetary penalties.

4. *Misdemeanor.* Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any violation of this section.

5. *Statutory penalties.* If the administrative penalties authorized to be imposed by M.S. § 461.12, as it may be amended from time to time, differ from those established in this section, then the statutory penalties shall prevail.

AGENDA 5.A.

BUDGET SUMMARY - 2023 City of Grand Meadow

General Fund Fund 100					
	Revenues				*Expenditures*
$270,035.53	Property tax		$	12,308.50	Mayor and Council
	Tax Levy		$	6,489.00	Elections
$ 1,000.00	Franchise taxes		$	170,435.76	City Clerk/Financial Admin.
$ 3,000.00	Licenses and permits		$	18,849.00	City hall
$ 394,589.00	LGA		$	270,629.95	Police Department
$ 22,000.00	Fire state aid		$	98,636.35	Streets & Sanitation
$ 14,795.00	Police State Aid		$	57,954.97	Parks
$ 200.00	General Government - charges for services		$	4,635.00	Community Center
$ 2,000.00	Community Center Donations		$	10,815.00	Street lighting
$ 3,000.00	Park Camping Fees		$	5,356.00	Community events
$ 2,700.00	Forfeitures		$	33,000.00	Transfers Out Cap Imp Fund
$ 1,000.00	Police Administrative fines		$	25,000.00	Transfer Out Water Sewer
$ 8,600.00	Special assessments		$	15,000.00	EDA
$ 1,690.00	Gambling funds				
$ 2,500.00	Misc. Contributions				
$ 2,000.00	Interest earnings				
$ -	Transfers In				
$ 729,109.53	*Total Revenue*		*$*	*729,109.53*	*Total Expenditure*
Library Fund 201					
$ 72,000.00	Tax Levies		$	72,000.00	Expenses
$ 72,000.00	*Total Revenue*		*$*	*72,000.00*	*Total Expenditure*
Fire Fund 203					
$ 69,570.00	Tax Levies		*$*	*98,070.00*	Expenses
$ 28,500.00	Intergovernmental Revenues				
$ 98,070.00	*Total Revenue*		*$*	*98,070.00*	*Total Expenditure*
GO Imp Bonds 2022A Fund 402					
$ 60,000.00	Tax Levies		$	-	Principal
$ 67,777.00	Assessments		$	131,450.00	Interest
$ 85,530.00	Water Revenues IN		$	495.00	Fiscal Fees
$ 213,307.00	*Total Revenue*		*$*	*131,945.00*	*Total Expenditure*
PFA LOAN Fund 403					
$ -	Tax Levies		$	95,639.00	Principal
$ -	Assessments		$	53,924.00	Interest
$ 149,563.00	Sewer Revenues IN				Fiscal Fees
$ 149,563.00	*Total Revenue*		*$*	*149,563.00*	*Total Expenditure*
GO Disp Sys & Utl Rev 2016B (handled in Enterprise Funds)					
$ 101,255.00	Tax Levies		$	180,000.00	Principal
$ -	Assessments		$	17,700.00	Interest
$ 109,690.00	Other (TIF and/or Util Rev)		$	495.00	Fiscal Fees
$ 210,945.00	*Total Revenue*		*$*	*198,195.00*	*Total Expenditure*
GO Improvement 2017A Fund 314					
$ 33,803.00	Tax Levies		$	40,000.00	Principal
$ 16,293.00	Assessments		$	7,320.00	Interest
$ -	Other (TIF and/or Util Rev)				Fiscal Fees
$ 50,096.00	*Total Revenue*		*$*	*47,320.00*	*Total Expenditure*
BUSINESS Subsidy TO SEMA, (Property Tax Abatement) 2018					
$ 41,284.00	*Tax Levies*		*$*	*41,284.00*	*Payment to developer*
	Assessments				
	Other (TIF and/orUtil Rev)				
$ 41,284.00	*Total Revenue*		*$*	*41,284.00*	*Total Expenditure*
Capital Improvement Fund					

$ 647,947.53	2023 Tax Levy	16.14%	$ 557,894.00	2022 Tax Levy	
$ 905,621.00	2023 Net Tax Capacity from Laurie	33.78%	$ 676,937.00	2022 Tax Capacity	
72%	Estimate 2023 Tax Rate		82%	2022 Tax Rate	

AGENDA 5.B.

State ID No.	Vendor	Model Year	Make	Manufacture Model & Model Number	Size	Cab Configuration	Drive Type	SRW/DRW	Model Number	Trim Level	Wheelbase	Total Delivered Price
FTM17	Midway Ford	2022	Ford	F-250	3/4 Ton	Regular	2WD	SRW	F2A	XL	142	$23,386.68
FTM18	Midway Ford	2022	Ford	F-250	3/4 Ton	Regular	4WD	SRW	F2B	XL	142	$25,861.68
FTM19	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCab	2WD	SRW	X2A	XL	148	$24,857.68
FTM20	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCab	4WD	SRW	X2B	XL	148	$27,333.68
FTM21	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCrew	2WD	SRW	W2A	XL	160	$25,971.68
FTM22	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCrew	4WD	SRW	W2B	XL	160	$28,456.68
FTM23	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCab	2WD	SRW	X2A	XL	164	$25,034.68
FTM24	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCab	4WD	SRW	X2B	XL	164	$27,519.68
FTM25	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCrew	2WD	SRW	W2A	XL	176	$26,149.68
FTM26	Midway Ford	2022	Ford	F-250	3/4 Ton	SuperCrew	4WD	SRW	W2B	XL	176	$28,643.68
FTB9	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	Regular	2WD	SRW	F2A	XLT	142	$27,699.88
FTB10	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	Regular	4WD	SRW	F2B	XLT	142	$30,194.88
FTB11	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCab	2WD	SRW	X2A	XLT	148	$29,485.88
FTB12	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCab	4WD	SRW	X2B	XLT	148	$31,975.88
FTB13	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCrew	2WD	SRW	W2A	XLT	160	$31,053.88
FTB14	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCrew	4WD	SRW	W2B	XLT	160	$33,533.88
FTB15	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCab	2WD	SRW	X2A	XLT	164	$29,663.88
FTB16	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCab	4WD	SRW	X2B	XLT	164	$32,152.88
FTB17	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCrew	2WD	SRW	W2A	XLT	176	$31,230.88
FTB18	Boyer Ford trucks	2022	Ford	F-250	3/4 Ton	SuperCrew	4WD	SRW	W2B	XLT	176	$33,715.88